

To Whom It May Concern,

Thank you for taking the time to read this important letter.

We here at the Pot O' Gold Ranch are very thankful for all our campers. It is our desire to make the camping experience at the ranch as enjoyable and trouble-free as possible. With that thought in mind we have prepared the files on this disk for you.

Child abuse has become an increasingly common thing in youth camps both secular and Christian. It takes many forms and is not exclusive to actual physical abuse. As an overnight camp, licensed by the State of Texas, we are required to comply with current abuse and awareness training guidelines and laws.

On this disk are files that will help you and your church to be prepared for registration at camp. This course must be taken and passed by every adult (18 yrs & older) that will be remaining at the camp during the week. We ask that you facilitate this course in your church before arriving at camp and that the exam certificates are signed by the pastor of the church. If there are counselors that you are bringing that have not completed the course before registration (i.e. last minute courselors), you will be responsible for administering the test before they can participate in the camp.

The curriculum may be copied and passed out to the class or you may choose to use the PowerPoint presentation. While studying the curriculum with the group, it is helpful to have them fill out the participant's worksheet during the class as you cover each topic. It is very similar to the test and helps the student to retain the information better.

In addition, we want to make you aware that **all instances of abuse, physical or otherwise must be reported immediately to an officer of the Pot O' Gold Ranch**. It is our policy that all perpetrators of abuse be expelled from the campgrounds and sent home at their own expense.

Thank you for your cooperation concerning this delicate and very important matter.

The Directors and Staff of the Pot O' Gold Ranch

P.S. A very special thanks to Alton Belew and the Riverbend Retreat Center for the generous use of their training program.